



June 28, 2023

Notice is hereby given of a Regular Meeting of Nacogdoches City Council to be held on the above date in the City Council Chambers of City Hall, 202 E. Pilar Street, Nacogdoches, Texas, beginning at 5:30 p.m. for the purpose of considering the following agenda items.

Some City Council Members may attend via videoconference but a quorum of the City Council and the Presiding Officer will be present at the above-stated physical location. The meeting will be streamed live at <https://www.nactx.us/21>. There will be an opportunity for the public to comment on agenda items either by teleconference or in person in Council Chambers.

Members of the public who wish to submit comments on a listed agenda item by telephone must contact the City Secretary's office by email at vinsonj@nactx.us or by calling 936-559-2506 and providing their name, telephone number and relevant agenda item upon which they wish to speak. All requests to make comments must be received by 12:00 p.m. on June 28, 2023. For all timely requests received, staff will call the submitted phone numbers directly during the meeting when the corresponding item comes up for comment. NOTE: The incoming phone call from City staff will be an unfamiliar number.

**PLEASE LIMIT PRESENTATIONS TO THREE MINUTES
(UNLESS PRIOR APPROVAL IS OBTAINED)**

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE (United States and Texas Flags)
3. OPEN FORUM. Open Forum is an opportunity for citizens to speak about items not listed on the agenda. In order to address City Council please complete the Open Forum Form and submit it to the City Secretary prior to the start of the meeting. In accordance with the Texas Open Meetings Act, City Council shall not discuss, deliberate, or make any decisions on items discussed during Open Forum. Comments are limited to 3 minutes per person. Open Forum is limited to the first 5 citizens who submit an Open Forum Form.
4. REGULAR AGENDA: City Council will receive staff recommendations and public input on the following items, and may deliberate and take formal action on the item.
 - A. Receive a report and give staff direction regarding the City Manager search. (Human Resource Director)
 - B. Hold a discussion regarding auto and pedestrian safety at the intersection of Durst Street and Douglass Road. (Council Member Chad Huckaby)
 - C. Hold a discussion and give staff direction regarding the City's Speed Hump Policy. (Council Member Chad Huckaby)
5. ADJOURN.



Jan Vinson, City Secretary



This agenda is posted as required under G. C. Section 551.041. For more information or a copy of the Open Meetings Act, please contact Attorney General of Texas at 1-800-252-8011; City Secretary at 936/559-2506 or visit City of Nacogdoches web site at www.nactx.us.

CERTIFICATION

I certify the notice of meeting was posted in the directory outside of City Hall, 202 E. Pilar Street, Nacogdoches, Texas on June 22, 2023 at 5 p.m. and remained posted until meeting convened.

Jan Vinson, City Secretary



City Council Meeting

Date: June 28, 2023

Agenda Item: 4.A.

PRESENTER: Bonita Hall, Director of Human Resources

ITEM/SUBJECT: Receive a report and give staff direction regarding the City Manager search.
(Human Resource Director)

SUMMARY/BACKGROUND: The City Manager position has been posted since June 15, 2023. The Human Resources Director will discuss number of applicants received to date and ask for direction from the City Council on the process moving forward.

FINANCIAL:

No financial impact associated with this item

**COUNCIL PRIORITIES: THIS AGENDA ITEM IS CONSISTENT WITH THE
FOLLOWING CITY COUNCIL PRIORITIES**

Not Applicable

CITY CONTACT: Bonita Hall, HR Director
hallb@nactx.us
936-559-2565

ATTACHMENTS:

PRESENTER: Steve Bartlett, Public Works Director

ITEM/SUBJECT: Hold a discussion regarding auto and pedestrian safety at the intersection of Durst Street and Douglass Road. (Council Member Chad Huckaby)

SUMMARY/BACKGROUND: The intersection of Douglass Road, Durst Street and S. Sanders Street contains non-standard acute angles between all three roads. This intersection has existed for nearly a century with this geometry. A mix of stop conditions and a pedestrian crosswalk can add to driver confusion and frustration.

Durst Street and Douglass Road are not City streets and are under the jurisdiction of the Texas Department of Transportation (TxDOT). City Council is asking staff to investigate the conditions and options for this intersection with TxDOT including possible warrants for signalization and realignment, and report back to Council later this Summer.

FINANCIAL:

No financial impact associated with this item

COUNCIL PRIORITIES: THIS AGENDA ITEM IS CONSISTENT WITH THE FOLLOWING CITY COUNCIL PRIORITIES

Not Applicable

CITY CONTACT: Steve Bartlett, Director of Public Works
bartletts@nactx.us
936-559-2522

ATTACHMENTS: 1. Map



PRESENTER: Steve Bartlett, Public Works Director

ITEM/SUBJECT: Hold a discussion and give staff direction regarding the City's Speed Hump Policy. (Council Member Chad Huckaby)

SUMMARY/BACKGROUND: Speed humps or speed bumps, are a type of traffic control fixture used to reduce speeds on a roadway. There are significant pros and cons to speed control fixtures including increased traffic safety, lower speeds for pedestrian interaction, drainage impacts, possible loss of vehicle control, vehicle damage, increased accidents, and long term maintenance costs.

Our current Speed Hump Installation Policy (attached) has some rigorous limitations to both where a hump can be placed and the participation requirements for adjacent residents. The Policy was approved by City Council in 2005. Staff is seeking input to from City Council to look at updating the policy, if needed.

FINANCIAL:

No financial impact associated with this item

COUNCIL PRIORITIES: THIS AGENDA ITEM IS CONSISTENT WITH THE FOLLOWING CITY COUNCIL PRIORITIES

Infrastructure

CITY CONTACT: Steve Bartlett, Director of Public Works
bartletts@nactx.us
936-559-2522

ATTACHMENTS: 1. Speed Hump Installation Policy
2. Emergency Service Routes

SPEED HUMP INSTALLATION POLICY

❖ **General**

Speed humps are an effective and appropriate device for safely reducing vehicle speeds on certain types of streets when installed in accordance with the provisions of this policy.

In order for speed hump installation to be effective, they should be located selectively in accordance with defined transportation engineering criteria for the purpose of mitigating documented speeding problems. Proper installation will also minimize driver frustration and encourage safe driving practices.

This policy promotes reasonable opportunities for residents and property owners most affected by a proposed speed hump to participate together in the process that leads to its installation. It also provides for a sharing of the speed hump installation cost between the City and the neighborhood under certain conditions.

❖ **Definitions**

The definitions are for the context of this policy only.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AREA is an area defined by the Texas Department of Housing and Community Affairs (TDHCA) targeted to support infrastructure improvements in low-income areas.

SPEED HUMP is a geometric design feature of a roadway, consisting of a raised area in the roadway pavement surface extending transversely across the travel way, whose primary purpose is to reduce speed of vehicles traveling along that roadway.

SPEED refers to the 85th percentile speed.

STREET refers to the minimum street length that must be petitioned for the installation of speed humps. It is a 500-foot segment generally centered on the location of the humps, or the length of the block, whichever is greater. If the 1000-foot segment extends into any part of an adjacent block, it includes the entire length of the adjacent block, unless separated by an intervening thoroughfare, traffic signal or offset intersection.

❖ **ELIGIBILITY REQUIREMENTS**

All of the following criteria must be satisfied for a street to be considered eligible for the installation of speed humps.

1. Petition

A petition must be submitted which documents that a minimum of three-fourths (75%) of the affected residential dwellings support the installation of the speed hump. An affected residential dwelling is one that can only be accessed by driving over a speed hump.

2. Location Of The Street

The adjacent land use along the street where the speed hump is proposed must be composed primarily of low-density residential dwellings.

3. Operational Characteristics of The Street

- a. The street must be used to provide access to abutting low-density residential properties (local residential streets) and/or to collect traffic for such streets (residential collector)
- b. There must be no more than one lane of moving traffic in each direction
- c. Traffic volumes must be more than 500 vehicles per day but less than 2000.
- d. Vehicle speeds must exceed the Speed Limit as posted. Speed limits are determined by the City of Nacogdoches Traffic Committee.
- e. The street must not be an identified primary emergency services route used for the swift access of emergency vehicles to other portions of town. Final determination of emergency service routes is determined by the Police and Fire Chiefs.
- f. The street must have a speed limit of no more than 30 mph as determined in accordance with State Law.

4. Geometric Characteristics Of The Street

- a. The street must have adequate sight distances to safely accommodate the speed hump as determined by the Engineering Department.
- b. The street must not have curves or grades that prevent safe placement of speed humps. Speed humps may not be located on streets that have a vertical grade greater than 5% or on their immediate approaches.
- c. The street must be paved and be at least 1000 feet in length. If there are no curbs, a special design must be used to prevent vehicle run-arounds.
- d. The elevation of property adjacent to a hump location must be above the top of curb to minimize potential flooding due to the presence of the hump in the roadway.
- e. The street must not be scheduled for resurfacing within the next two years.

5. Drainage Considerations

Streets are an integral part of the City's Storm Drainage System. Streets convey storm waters not contained in underground pipes, channels, swales, etc. Prior to installation of a speed hump, the City Engineer shall determine that the speed

hump placement will not be detrimental to the conveyance of storm runoff or cause flooding of adjacent property.

❖ **Cost Responsibility**

The cost for the Speed Hump installation (including signs, pavement markings, hot-mix asphaltic concrete and, if necessary, special design features such as curbing or guard rail) may be shared between the City and residents according to how much the measured speed on the street exceeds the posted speed limit. The cost for transportation engineering studies and maintenance of the speed hump is the responsibility of the City. This cost sharing is defined as follows:

Cost Sharing Table	
85 th Percentile Speed	Resident's Cost Share
< 2 mph over posted limit	100%
2 mph over posted limit	80%
4 mph over posted limit	60%
6 mph over posted limit	40%
8 mph over posted limit	0%

For a street located in a Community Development Block Grant (CDBG) area, the affected residents have no cost responsibility. Speed humps will only be installed at no cost to the affected property owners if the 85th percentile speed is 5 mph over the posted limit and upon petition of 75% of the affected property owners.

The term resident, when used in cost sharing, does not necessarily refer to the petitioners. It is used to define the share of the cost that is not the responsibility of the City and could be paid by one or more of the residents or from other private sources. Notwithstanding the provisions of the foregoing cost sharing table, residents may be able to expedite hump installation by voluntarily paying the full installation cost. The resident's share of the cost must be received by the City prior to installation. Estimates for the installation of speed humps at a given location shall be given to the petitioners upon written request of said information at any time during the process.

❖ **SPEED HUMP REMOVAL AND ALTERATION**

The process for speed hump removal or alteration by residents is the same as the process for installation, except that there is no City participation in cost sharing. All associated cost for the removal must be done by the residents requesting the removal.

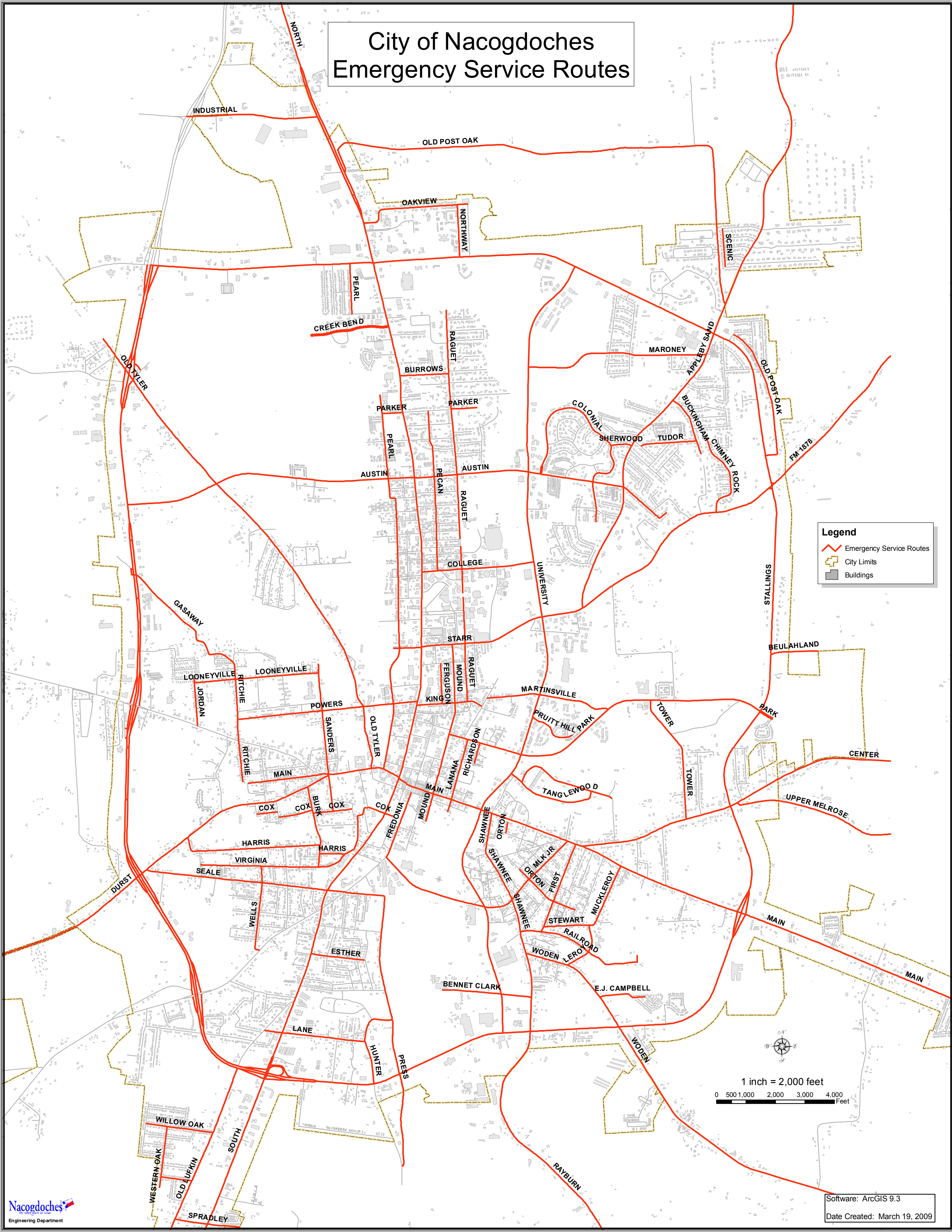
❖ **SPEED HUMP LOCATION**

A speed hump will not be located in front of a property if the occupant objects to its placement or, in the case of a property containing multiple dwellings, if a majority of the households on the property object to its placement.

❖ **DESIGN STANDARDS AND PROCEDURES**

The Engineering Department shall prepare and maintain current design standards and installation procedures for speed humps in accordance with this policy.

City of Nacogdoches Emergency Service Routes



Legend

- Emergency Service Routes
- City Limits
- Buildings

1 inch = 2,000 feet
0 500 1,000 2,000 3,000 4,000 Feet