



Nacogdoches Historic Landmark Preservation Committee

Monday, September 20, 2021 at 4:00 PM

THE NACOGDOCHES HISTORIC LANDMARK PRESERVATION COMMITTEE WILL MEET ON ABOVE DATE AND TIME TO CONSIDER THE FOLLOWING AGENDA ITEMS. ALL AGENDA ITEMS ARE SUBJECT TO ACTION.

Members of the public who wish to submit comments on a listed agenda item must contact the Community Services office by email at recreation@nactx.us or by calling 936-559-2960 and providing their name, telephone number and relevant agenda item upon which they wish to speak. All requests to make comments must be received by 5:00 PM on Friday, September 17, 2021. For all timely requests received, staff will call the phone numbers directly during the meeting when the corresponding item comes up for comments.

1. Call to order.
2. Approval of minutes
 - A. Discuss and consider approval of minutes from August 2, 2021.
3. Regular Agenda
 - A. Discuss and consider Certificate of Appropriateness for property located at 700 E. Main Street. COA #2021-007
 - B. Discuss and consider Certificate of Appropriateness for property located at 207 E. Main Street. COA #2021-008
 - C. Discuss and consider Certificate of Appropriateness for property located in Downtown Historic District. COA #2021-009
 - D. Discuss and consider granting extension of Historic Restoration Grant for property located at 330 E. Main. HRG #2020-005
4. Adjourn.



The City Council Chambers is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Community Services Director, Brian W. Bray, at 936-559-2960 for further information.

CERTIFICATION

I certify the notice of meeting was posted in the directory outside of City Hall, 202 E. Pilar Street, Nacogdoches, Texas on September 14, 2021 at 2 p.m. and remained posted until meeting convened.

Jan Vinson, City Secretary

I certify that the attached notice and agenda of items to be considered by the Historic Landmark Preservation Committee was removed by me from posting at City Hall on the _____ day of _____, 2021.

Name: _____ Title: _____

MINUTES
Nacogdoches Historic Landmark Preservation Committee
August 2, 2021 – 4:00 p.m. – Nacogdoches City Council Chambers
202 E. Pilar Street, Nacogdoches, Texas, 75961

Commissioners Present: Carol Walsh, Perky Beisel, Judith Kugle, Anne Keehnen, Brad Maule

Commissioners Absent: Paul Sandul, Gretchen Patterson

Others Present: Hanna Andersen (City staff), Brian W. Bray (City staff), John Sloane (applicant), Jimmy Mize (Mayor)

1. Call to Order

Commissioner Walsh calls the meeting to order at 4:00 p.m. She reminds the Board to tie their motions to City ordinance.

2. Approval of Minutes: July 14, 2021

Commissioner Beisel makes a motion to approve the minutes as written. Commissioner Kugle seconds and the motion passes unanimously.

3. Discuss and consider Certificate of Appropriateness for property located at 318 E. Main. Church. COA #2021-006

Mr. Bray gives a summary of the history of this building, which was expanded to its current footprint in 1946. The slipcover was added in the 1960s and removed via COA several years ago. In 2020 staff submitted a request to the Texas Historical Commission (THC), who created a design report for the building. The applicant's proposal is to copy the design from 422 E. Main to this property, which was deemed not appropriate by THC, a non-regulatory agency who gives guidance only. Many of the alterations requested have no "existing" evidence and would require selective demolition to determine if it existed on the building previously.

The Board directs questions to the applicant. Commissioner Maule asks about a balcony and John Sloane says there has never been a balcony. Commissioner Beisel says this building and its neighbors are a great example of a mini block of mid-century buildings and agrees with THC's recommendations. She is strongly in support of trying to remove the paint from the brick and keeping the casement windows if possible, as they are stylistic of the period. She asks if there is any evidence of transom windows and Mr. Sloane says no.

Commissioner Beisel says she would like to see a new rendering showing second story access. She acknowledges that a building has to be functional to survive and as such, alterations must take place. The Board agrees that adaptive reuse of historic buildings is good and something like a new second story access to make the building more functional would be perfectly acceptable.

Commissioner Maule asks if it is the Board's duty to review non-historic buildings or alterations. Commissioner Beisel says that changes to the original building can become historic in their own right, and they are considering the 1946 building, not the original from circa 1900. Commissioner Maule suggests using 1938 found footage from Texas Archive of the Moving Image for possible footage of this building.

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The applicant says his main issue is making this building usable. Mr. Bray reminds the board they should avoid redesigning an application during a meeting and can give feedback on components they find acceptable - they are not limited to just full approval or denial. Commissioner Maule says he needs to keep as much as possible, especially the windows. Commissioner Keehnen says the facade of 422 E. Main Street would not be suitable for this building. Commissioner Beisel says the applicant should keep the feel of the bay of windows, preserve Norman brickwork, attempt to remove paint, and she says they can be flexible on moving the entrance to be flush with the sidewalk.

Commissioner Beisel makes a motion to table COA #2021-005 pending more information and revised application, to comply with standards c, d, e, j and k of City Ordinance. Mr. Bray summarizes that the applicant will need to bring back a proposal that better meets a 1946 architecture style. Commissioner Kugle seconds and the motion passes by four ayes to one nay. Commissioner Walsh explains that she voted against the motion because she knows construction delays can cause much trouble.

4. Adjourn.

Commissioner Walsh adjourns the meeting at 4:39 p.m.

Attest: Hanna Andersen
Asst. Community Services Director

Commissioner: Carol Walsh

Nacogdoches Historic Landmark Preservation Committee

STAFF REPORT

CASE NUMBER: COA 2021-007

NAME OF APPLICANT: Texas Society US Daughters of 1812

LOCATION: 700 E. Main Street (Eugenia Sterne Park)

REQUESTED ACTION: Certificate of Appropriateness

PROPOSED WORK:

The applicant is requesting to do the following work:

- Install bronze plaque measuring 22"X30" on a pole

STAFF COMMENTS:

Applicant is requesting to install a bronze marker measuring 22" X 30" on a pole in Eugenia Sterne Park on Main Street, to be located adjacent to the parking lot with a direct line of sight to the row of nine flags. The marker will contain information on the Gutierrez-Magee Expedition of 1812-13, for which the draft text has been attached to this packet not for approval but simply for the Board's enjoyment.

This property is a park consisting of a gazebo from 1994, a row of flags representing the Nine Flags of Nacogdoches, and a 2003 sculpture of Cherokee Chief Bowles, entitled "The Treaty." None of these elements are listed as contributing to the Sterne-Hoya Historic District, but the property is historic. From SFASU Heritage Center:

Sam Houston presented this plot of land to Eva Helena Eugenia Sterne, the daughter of his long time friend, Adolphus Sterne, on October 25, 1841 as a "Deed of Affection." Houston had always adored Eugenia and since they both shared the same birthday he wanted to leave her with a gift as he headed towards his inauguration ceremony to become the President of the Republic of Texas. The Eugenia Sterne Park was the inspiration of Cathy Wilson in 1989. The Timber Framers Guild built the gazebo in 1994, and the park was deeded to the city in 1996.

Staff finds that, based on City Ordinance Criteria b and k, the proposed construction is acceptable in the Sterne-Hoya Historic District. Further, the location in Eugenia Sterne Park promises a fair amount of foot traffic and visibility for the marker.

(b) **(1)** Minimal alterations. Every reasonable effort shall be made to adapt the property in a manner which requires minimal alteration of the building, structure, object, or site and its environment.

(k) **(10)** Preservation of historic features with new alterations. Wherever possible, new additions or alterations to buildings, structures, objects, or sites shall be done in such a manner that, if such additions or alterations were to be removed in the future, the essential form and integrity of the building, structure, object, or site would be unimpaired.

Certificate of Appropriateness Application

Due 3rd Monday of the month by 4:00 PM

Email *

[REDACTED]

Legal Description of Property: Lot / Block / Subdivision / City Block

You can find this information here: [http://nacocad.org/\(S\(o2ufipggihdyuodqm0r4tk0g\)\)/search.aspx?clientid=nacogdochescad](http://nacocad.org/(S(o2ufipggihdyuodqm0r4tk0g))/search.aspx?clientid=nacogdochescad)

Eugenia Sterne Park

Property Address: *

700 E Main St, Nacogdoches, Texas 75961

Applicant Name: *

Texas Society US Daughters of 1812

Applicant Address: *

[REDACTED]

Applicant Phone Number: *

[REDACTED]

Owner of Property, if different from applicant:

City of Nacogdoches, Brian Bray

Owner Address:

City Hall, 202 E Pilar St, Nacogdoches, Tx 75961

Owner phone number:

936-559-2516

Please Check the Appropriate Construction Activity: *

☐ Restoration/remodel

☐ Fencing

☐ Painting

☐ New Construction

☒ Signage

☐ Roofing

☐ Other:

Proposed Work: *

Please describe your proposed work simply and accurately including work to be done and materials to be used. Attach extra sheets and supplemental material as needed.

A bronze plaque approximately 22" x 30" affixed to a pole. Will be similar to plaque currently located in the park.

Please upload any photos or related documentation.

 E28CF2B7-62A2-...

 BF3E6967-794F-...

This form was created inside of City of Nacogdoches.

Google Forms



1812 Gutierrez Magee Marker additional info

[REDACTED]
To: Hanna Andersen <andersenh@nactx.us>

Tue, Aug 17, 2021 at 8:11 AM

Hannah,
I am sending additional information for the 1812 Gutierrez Magee Marker.

The State President US Society of Daughters of 1812 appointed me the State Historic Landmarks Chair. My task was to seek approval to place a Gutierrez Magee bronze marker in Nacogdoches. The marker will explain the expedition. This expedition began in Nacogdoches in 1812 and is one of the nine flags over Nacogdoches. The emerald green flag symbolizes that expedition. The Eugenia Sterne Park is the location of the nine flags which flew over Nacogdoches. The National Society has approved the use of the National logo on the marker.

Rachel Underwood

Sent from my iPad

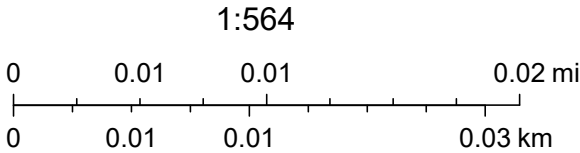
City of Nacogdoches GIS



8/18/2021, 11:41:08 AM

Buildings

Street Labels



View of Eugenia Street Park from E. Pilar Street - existing marker noted with red arrow



Potential location of new marker outlined in red - existing marker noted with red arrow



Historic Landmark Preservation 1812

Mon, Aug 16, 2021 at 1:39 PM

[REDACTED]
To: Hanna Andersen <andersenh@nactx.us>

Hannah,

This is an example of the draft wording for the plaque.

Rachel

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>

> 

> Gutierrez-Magee Expedition 1812-1813 and the First State of Texas

>

> With the Louisiana Purchase, the U.S. claimed the land north and east of the Rio Grande. In 1811 Bernardo Gutierrez de Lara of Nuevo Santander, Mexico, whose group wanted to separate Mexico from Spain, spoke with President Madison, then with Secretary of State Monroe and Secretary of War Eustis. He was introduced to Louisiana Governor Claiborne and to William Shaler, a special agent of President Madison's, in New Orleans. At Natchitoches he met Lt. Augustus Magee of Boston, West Point graduate, who had resigned from the Army and was recruiting volunteers who thought Texas belonged to the U.S. They formed the Gutierrez-Magee Expedition with the Republican Army of the North, known by the Emerald Green flag. The U.S. declared war on Britain June 8, 1812 which began the War of 1812. In August the Gutierrez-Magee Expedition established headquarters in the Old Stone Fort, Nacogdoches, where the first newspaper written in Texas, La Gaceta de Texas, helped to recruit over 300 volunteers. In November the Army captured Presidio La Bahia (Goliad). Magee died February 1813, and Samuel Kemper took command. The Republican Army succeeded at Rosillo Creek and entered San Antonio on April, 1, 1813. A Declaration of Independence for the first State of Texas was claimed on April 6, 1813. A Constitution was enacted on April 17, 1813. Disagreements within the Army occurred and Gutierrez was replaced. The Battle of Medina, August 18, 1813, saw the Republican Army of the North disastrously defeated by Spanish forces. Some survivors of the Expedition fought at the Battle of New Orleans, January 1815. The U.S. did not cede its claim to Texas until the Adams-Onís Treaty of 1819.

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> Sent from my iPad

>

Nacogdoches Historic Landmark Preservation Committee

STAFF REPORT

CASE NUMBER: COA 2021-008

NAME OF APPLICANT: Alicia Moore

LOCATION: 207 E. Main

REQUESTED ACTION: Certificate of Appropriateness

PROPOSED WORK:

The applicant is requesting to do the following work:

- Paint wood on primary facade
- Repair wood around windows and paint
- Install 11' X 12" sign between transom windows and dentilled brickwork below second-story windows

STAFF COMMENTS:

Applicant is requesting to paint wood on the primary facade of this building and repair windows surrounds as needed. She would also like to install an 11' wide sign with 12" tall letters above the row of transom windows. The sign is composed of metal and will NOT be illuminated.

This building is listed as built in 1907 and contributing to the Downtown Historic District. Staff finds that, based on City Ordinance Criteria b, c and k (listed below), the proposed alterations are acceptable in the Downtown Historic District. This request also requires consideration of the Sign Guidelines. The proposed sign is appropriate as it fits within existing architectural features and does not visually overpower the building.

(b) **(1)** Minimal alterations. Every reasonable effort shall be made to adapt the property in a manner which requires minimal alteration of the building, structure, object, or site and its environment.

(c) **(2)** Preservation of distinguishing qualities. The distinguishing original qualities or character of a building, structure, object, or site and its environment shall not be destroyed. The removal or alteration of any historic material or distinctive architectural features should be avoided when possible.

(k) **(10)** Preservation of historic features with new alterations. Wherever possible, new additions or alterations to buildings, structures, objects, or sites shall be done in such a manner that, if such additions or alterations were to be removed in the future, the essential form and integrity of the building, structure, object, or site would be unimpaired.

CHAPTER 10: SIGN GUIDELINES

Consider your building front as a part of the sign for your business.

- A sign serves functions: First, to attract attention, second to convey information. If the building front is nicely renovated, it can serve the attention-getting function, allowing the sign to be focused on conveying information in a well-conceived manner.

These types of signs may be considered:

- Flush-mounted signs (usually mounted flat to the wall, just above the display windows)
- Short free-standing signs (usually for auto-oriented businesses)
- Projecting signs (near the business entrance, near eye level)

Nacogdoches Historic Landmark Preservation Committee

STAFF REPORT

- Window signs (painted on or hung just inside)
- Awning signs (often including a symbol)
- Monument signs affixed to the ground for auto-oriented businesses
- Product display signs (lively, and changing)

These signs are inappropriate downtown:

- Tall free-standing signs
- Flashing signs
- Signs that visually overpower the building

Position flush-mounted signs so they will fit within architectural features

Locate projecting signs along the first floor level of the façade, not above

Place signs near the business entrance, to guide your customer's eyes to the door. Use symbols in projecting signs. These are more easily identified and remembered. They also add interest to the building.

Application for Certificate of Appropriateness (COA)

City of Nacogdoches Historic Landmark Preservation Committee

Applicant:

Name Alizia Moore
Company Merle Norman Chic Boutique
Address 207 East Main st
City, State, Zip Nacogdoches Tx 75961
Daytime Phone [REDACTED]
Fax [REDACTED]
E-mail Address [REDACTED]

Property Owner (If Different From Applicant):

Name [REDACTED]
Company [REDACTED]
Address [REDACTED]
City, State [REDACTED]
Daytime P [REDACTED]
Fax [REDACTED]
E-mail Address [REDACTED]

Status of Applicant (Check One): ☒ Owner ☐ Representative ☐ Prospective Buyer

Address of Property: 207 East Main st Lot: Block:

Date of Construction of main structure(s) on property: ?

Please Check The Appropriate Construction Activity:

- | | | |
|--|--|--|
| ☐ Restoration/Remodel | ☒ Painting | ☐ New Construction |
| ☐ Fencing | ☒ Signage | ☐ Other <u> </u> |

Proposed Work

Please describe your proposed work simply and accurately including work to be done and materials to be used. Attach extra sheets and supplemental material as requested in the submittal criteria checklist.

Paint the hardy plank and wood on the front of the building Black
Restore the wood around the windows & paint Black

Signature of Applicant: [Signature] Date: 8/16/21

Signature of Property Owner: [Signature] Date: 8/16/21

Application Deadline

Application material must be **completed and submitted by 5:00pm the third Monday of each month** before the Nacogdoches Historic Landmark Preservation Committee can consider the approval of any change affecting the exterior of any building. This form, along with any supporting documentation, must be filed with the Historic Preservation Officer at the C.L. Simon Recreation Center located at 1112 North St., Nacogdoches, TX (Mailing Address: P.O. Box 635030, Nacogdoches, Texas 75963).

Please use the criteria checklist as a guide to completing the application. Incomplete applications cannot be reviewed and will be returned to you for more information.

To be completed by Historic Sites Staff

COA Application #: Accepted by: NHLPC Meeting Date:

Submittal Criteria Checklist

City of Nacogdoches Application for Certificate of Appropriateness

The documentation listed below must be submitted with the application for a Certificate of Appropriateness. All materials used must meet the Design Guidelines set by the City of Nacogdoches.

All Work

- ☒ Photograph of structure and existing conditions.
- ☐ Type and color of material being used.

Remodeling and Additions

- ☐ Elevation and plan drawings to scale indicating proposed alterations or additions, clearly indicating the existing building and what is proposed and including the relationship to adjacent structures.
- ☐ Exterior material description.
- ☐ Site plan showing: 1) dimensions of lot, 2) location and dimensions of existing building, 3) location and dimension of addition, and 4) location all exterior, ground and roof mounted equipment.
- ☐ Color samples and placement on the structure.
- ☐ Historic plans, elevations or photographs if the request is to return a structure to an earlier historic appearance.

New Construction

- ☐ Dimensioned site plan to scale showing proposed building on site and adjacent buildings. Include parking areas and any roof or ground mounted equipment.
- ☐ Elevation showing height and width relationship to existing buildings.
- ☐ Color photographs of proposed site and structures within vicinity of new building.
- ☐ Colors, materials, and all significant detail clearly indicated.

Fences

- ☐ Site plan showing location of fence.
- ☐ Dimensioned elevation and section to scale, showing design of fence, material, and height in relationship to adjacent structures.
- ☐ Photograph of area to be fenced.

Signs

- ☒ Drawing of sign with information on type of material to be used.
- ☒ Site plan showing placement of sign.
- ☒ Dimensions of building face where sign is to be placed.

Relocation

- ☐ Photograph of structure on current site.
- ☐ Reason for request to move building.
- ☐ Dimensioned site plan to scale showing proposed building on new site and adjacent building scale.
- ☐ Elevation showing height and width relationship of structure on new site to adjacent properties and those across the street.
- ☐ Color photographs of structures within vicinity of new site.

*NOT TO SCALE

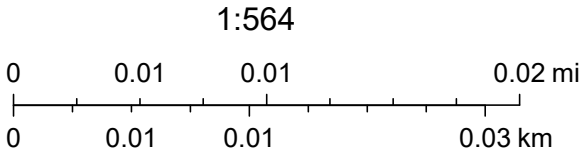
MERLE NORMAN

City of Nacogdoches GIS



8/18/2021, 11:57:21 AM

Street Labels



Nacogdoches Historic Landmark Preservation Committee

STAFF REPORT

CASE NUMBER: COA 2021-009

NAME OF APPLICANT: City of Nacogdoches

LOCATION: Various locations within Downtown Historic District

REQUESTED ACTION: Certificate of Appropriateness

PROPOSED WORK:

The applicant is requesting to do the following work:

- Install pedestrian crossing signs with on-demand activation buttons and LED flashers at the following cross streets:
 - E. Main and N. Pecan
 - E. Main and N. Church
 - E. Main and N. Mound

STAFF COMMENTS:

Mayor Jimmy Mize has requested City staff install pedestrian crossing signs with on-demand activation buttons and LED flashers in several locations on Main Street in the Downtown Historic District. The locations are noted in the attached aerial photographs but can generally be described as sitting at the crossings at N. Pecan, N. Church, and N. Mound.

Staff have the option to use a straight dark green pole or a fluted 3" pole with a decorative base, which resemble other antique poles in the area. While they are not an exact match to existing poles they are quite similar, as seen in the attachment. Further, this request goes beyond simply historic preservation and seeks to increase public safety.

(b) **(1)** Minimal alterations. Every reasonable effort shall be made to adapt the property in a manner which requires minimal alteration of the building, structure, object, or site and its environment.

(k) **(10)** Preservation of historic features with new alterations. Wherever possible, new additions or alterations to buildings, structures, objects, or sites shall be done in such a manner that, if such additions or alterations were to be removed in the future, the essential form and integrity of the building, structure, object, or site would be unimpaired.

Certificate of Appropriateness Application

Due 3rd Monday of the month by 4:00 PM

Email *

andersenh@nactx.us

Legal Description of Property: Lot / Block / Subdivision / City Block

You can find this information here: [http://nacocad.org/\(S\(o2ufipggihdyuodqm0r4tk0g\)\)/search.aspx?clientid=nacogdochescad](http://nacocad.org/(S(o2ufipggihdyuodqm0r4tk0g))/search.aspx?clientid=nacogdochescad)

Downtown Historic District

Property Address: *

E. Main Street

Applicant Name: *

City of Nacogdoches

Applicant Address: *

202 E. Pilar Street

Applicant Phone Number: *

936-559-2960

Owner of Property, if different from applicant:

.....

Owner Address:

.....

Owner phone number:

.....

Please Check the Appropriate Construction Activity: *

☐ Restoration/remodel

☐ Fencing

☐ Painting

☒ New Construction

☒ Signage

☐ Roofing

☐ Other:

Proposed Work: *

Please describe your proposed work simply and accurately including work to be done and materials to be used. Attach extra sheets and supplemental material as needed.

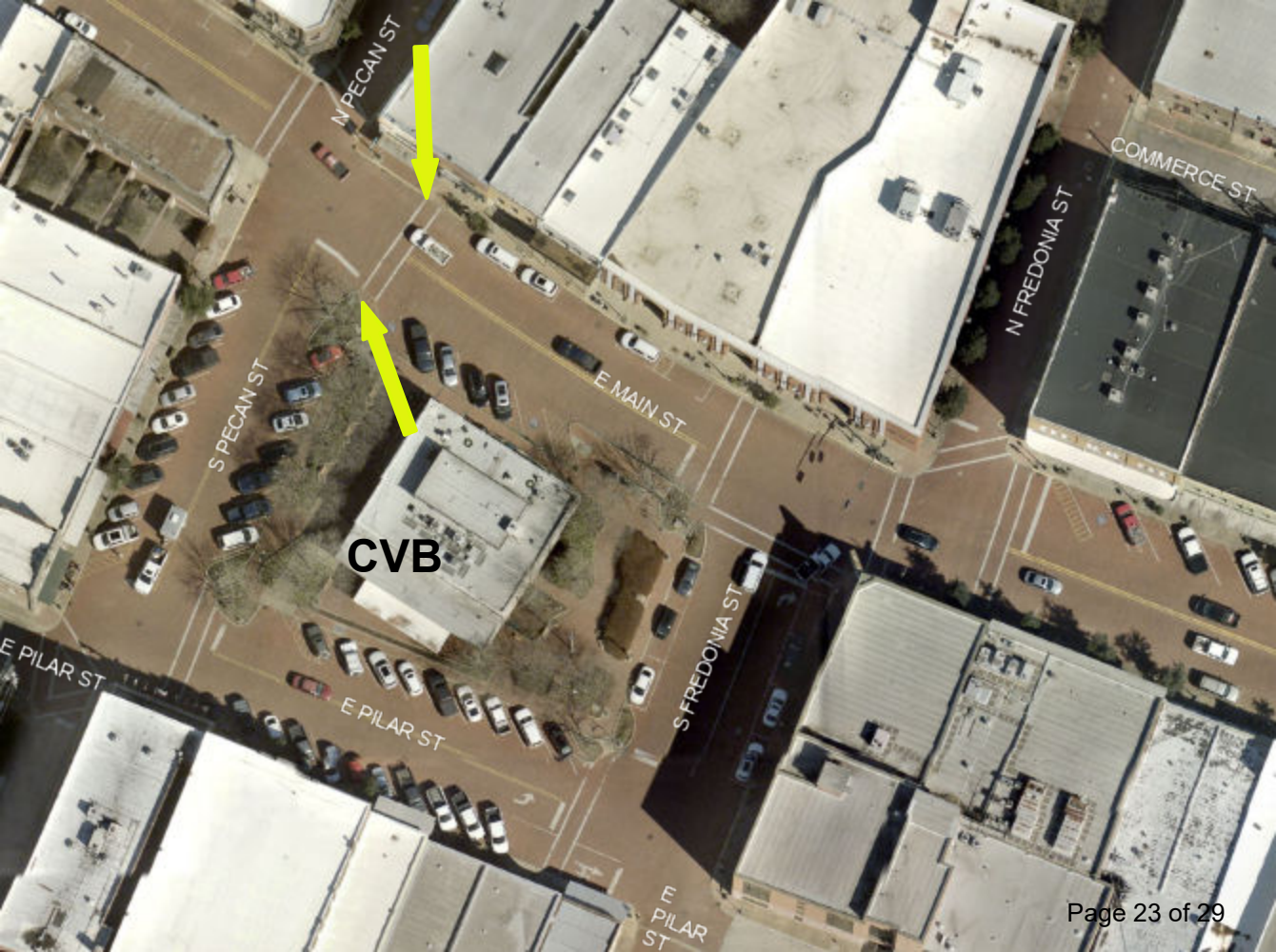
Install pedestrian crossing signs with on-demand activation buttons and LED flashers in three locations on Main Street

.....

Please upload any photos or related documentation.

This form was created inside of City of Nacogdoches.

Google Forms





**Mound St.
Parking Lot**



Existing antique post in
Downtown Historic District

Option 1: straight dark green pole

Option 2: fluted 3" pole with
decorative base



Nacogdoches Historic Landmark Preservation Committee
STAFF REPORT

CASE NUMBER: HRG 2020-005

NAME OF APPLICANT: Arlis Horrocks

PROPERTY ADDRESS: 330 E. Main

REQUESTED ACTION: Historic Restoration Grant Extension #2

STAFF COMMENTS:

Ms. Horrocks received a grant for **16.8%** of the final project cost not to exceed **\$30,150.00** for the structure located at 330 E. Main. She was granted an extension on October 5, 2020. She requested an additional 11 months to complete the project and was approved for an extension with a new due date of August 28, 2021.

The applicant is requesting a second extension for the grant; as detailed in an email sent Wednesday, August 18, she says “circumstances beyond my control, such as Covid 19 virus, lack of laborers and materials are affecting the progress of this project.” If approved, the new due date will be August 28, 2022.

Staff do not make recommendations on Historic Restoration Grant extensions.



330 E. Main Street Nacogdoches Extension Request

1 message

Arlis D. Horrocks <build_usa@att.net>

Wed, Aug 18, 2021 at 2:03 PM

To: "Andersen, Hanna" <andersenh@ci.nacogdoches.tx.us>, "Andersen, Hanna" <andersenh@nactx.us>

Cc: Arlis Horrocks <build_usa@att.net>

Reference: Historic Restoration Grant 330 E. Main Street Nacogdoches

Dear Mrs Andersen

By this means I am requesting an extension to work on our building located at 330 E. Main Street. Circumstances, beyond my control, such as Covid 19 virus, lack of laborers and materials are affecting the progress of this project. If possible, under the expectancy of better conditions on workmanship, availability of construction materials; I would need at least one more year for the completion of this work. .

Thank you very much for considering and approving my request.

Sincerely,

Go Green-Construction Company

Arlis D. Horrocks, Owner

P O BOX 181148

Dallas, Texas 75218

C: (214) 505-6671

O: (214) 457-6247

Email: build_usa@att.net

"There is no such thing as security outside the promises in God's Word".

This email and any files transmitted with it are considered privileged, confidential and exempt from disclosure or any type of use under applicable law. Further, they are intended solely for the use of the entity to which they are addressed. If you have received this in error, please reply to the sender.

Nacogdoches Historic Landmark Preservation Committee
STAFF REPORT

CASE NUMBER: HRG 2020-005

DATE: September 28, 2020

NAME OF APPLICANT: Arlis Horrocks

PROPERTY ADDRESS: 330 E. Main

REQUESTED ACTION: Historic Restoration Grant Extension

STAFF COMMENTS:

Mr. Horrocks received a grant for **16.8%** of the final project cost not to exceed **\$30,150.00** for the structure located at 330 E. Main that expires on October 9, 2020.

Mr. Horrocks is requesting an additional 11 months to complete the project. If the extension is granted, the new due date would be **August 28, 2021**.

Staff does not make recommendations on Historic Restoration Grant extensions.



Andersen, Hanna <andersenh@nactx.us>

Re: Historic Restoration Grant 330 E. Main Street Nacogdoches

2 messages

Arlis D. Horrocks <build_usa@att.net>
To: "Andersen, Hanna" <andersenh@nactx.us>
Cc: Arlis Horrocks <build_usa@att.net>

Tue, Sep 22, 2020 at 12:20 PM

Good Afternoon Hanna,

My apologies for replying late.

I need to ask for an extension to work on my building located at 330 E. Main Street: Because of Covid -19 and now water inundations in several parts of the Country; good help is difficult to find. I would need at least 11 months to complete the work. I believe by that time most workers would have return from Luisiana to work locally.

Thank you very much for accepting my petition.

Sincerely,

Arlis D. Horrocks,

P O BOX 181148

Dallas, Texas 75218

C: (214) 505-6671

O: (214) 457-6247

Email: build_usa@att.net

"There is no such thing as security outside the promises in God's Word".

This email and any files transmitted with it are considered privileged, confidential and exempt from disclosure or any type of use under applicable law. Further, they are intended solely for the use of the entity to which they are addressed. If you have received this in error, please reply to the sender.

On Sep 18, 2020, at 2:41 PM, Andersen, Hanna <andersenh@nactx.us> wrote:

Hi Arlis,

I have tried returning your call a few times but have been unable to reach you or leave a message. We are able to grant you an extension for the HRG for 330 E. Main Street, so long as you respond to this email with an explanation for the delay and an expected completion date. Please get this to me as soon as possible.

Have a great weekend!

--

Hanna Andersen | Community Services Assistant Director
City of Nacogdoches, Texas
(936) 559-2940
andersenh@nactx.us

Andersen, Hanna <andersenh@nactx.us>
To: "Arlis D. Horrocks" <build_usa@att.net>

Tue, Sep 22, 2020 at 1:33 PM

Received, thank you.