



**Main Street Board
November 17, 2025**

Notice is hereby given of a Regular Meeting of Nacogdoches Main Street Board to be held on the above date beginning at 4:00 p.m. for the purpose of considering the following agenda items.

Some Board Members may attend via videoconference but a quorum of the Board and the Presiding Officer will be present at the above-stated physical location. There will be an opportunity for the public to comment on agenda items in person at the specified location.

**PLEASE LIMIT PRESENTATIONS TO THREE MINUTES
(UNLESS PRIOR APPROVAL IS OBTAINED)**

1. CALL TO ORDER.
2. REGULAR AGENDA:
 - A. Consider Approval of Minutes from the October 20th Board Meeting
 - B. Review and Consider Financial Statement
 - C. Discuss and Consider Main Street Beautification Grant Reimbursement 02.2024 Willis
3. Receive Committee Updates
 - A. Organization Committee
 - B. Promotions Committee
 - C. Design Committee
 - D. Economic Vitality Committee
4. ADJOURN.

CERTIFICATION

This meeting will be conducted pursuant to Chapter 551 of the Texas Government Code. The City of Nacogdoches is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications may be provided upon request. Please contact the City Secretary at (936) 559-2506 for information. I certify the notice of meeting was posted in the directory outside of City Hall, 202 E. Pilar Street, Nacogdoches, Texas 75961, on November 10th, 2025 by 4:00 p.m. pursuant to Chapter 551 of the Texas Government Code.

Tori Proctor, Main Street Manager



Main Street Advisory Board Minutes – October 20, 2025

Members Present: Bret Arrant, Hollie Atherton, Antonia Sanchez, Erin Windham, Brandi Cartwright, CC Conn

Staff/Guest Present: Tori Huddleston

Call to Order: Bret Arrant calls the meeting to order at 4:04 PM

Approval of the minutes: Hollie motions to approve the minutes as presented for the September meeting. Erin seconds the motion and all board members approve.

Financial Statements: Tori reported on the financials of Main Street. The largest expense over the previous month was payment for two previously approved Beautification grants as well as the previously approved expense to paint the farmers market for \$1,395.01.

Beautification Grants: Tori presented a grant fund reimbursement from the Nacogdoches Farmer's Market previously approved project at 202 East Pilar Street. The property received repair on the storage building including replace the corrugated galvanized panel to improve the buildings appearance and durability. Brandi motioned to release the fund for \$1,500 reimbursements, Antonia seconds the motion. All board members approve.

Receive update on Holiday Decor: Tori has received three bids for downtown lighting and décor. Two bids were received to light the downtown gazebo and one bid to light the downtown lamp post. Bids will be awarded this week and the remaining bows for the lamp post downtown will be ordered.

Receive Committee Updates:

Economic Vitality – Tori presented the discussion from the previous month with the Economic Vitality committee members. The committee is working on gathering data for businesses and buildings downtown. They are working with the Chamber and NEDCO to provide a comprehensive list of all downtown facilities available for potential new businesses.

Promotion – Promotions committee will meet next week, 10/28, at 2:30 PM

Design – Tori presented on the items reviewed with design committee the previous month including working with holiday décor company to see if they can complete a design for lighted décor in the gazebo park.

Organization – Hollie reviewed the previous committee meeting with board including the discussed updated to the Main Street website and the discussion on the downtown wayfinding signs.

Adjourn: Bret Arrant adjourns the meeting at 4:45 PM

MAIN ST. (SUNDRY ACCT)**9/30/2025**

	<u>BALANCE @ 08/31/2025</u>	<u>BOARD APPROVED ADJUSTMENTS</u>	<u>FY24 EXPENSES</u>	<u>FY24 REVENUES</u>	<u>BALANCE @ 09/30/2025</u>
WINE SWIRL 86-02	\$ 60,680.13	\$ -	\$ -	\$ -	\$ 60,680.13
MISC DOWNTOWN EVENTS 86-03	\$ 1,218.16	\$ -	\$ (1,403.65)	\$ 200.00	\$ 14.51
	\$ -				\$ -
DOWNTOWN LIGHTING 86-07	\$ 6,202.97	\$ -	\$ (1,119.40)	\$ -	\$ 5,083.57
	\$ -				\$ -
BEAUTIFICATION GRANT 86-09	\$ 7,819.75	\$ -	\$ (3,000.00)	\$ -	\$ 4,819.75
	\$ -				\$ -
DOWNTOWN MURALS 86-11	\$ 12,175.00	\$ -	\$ (1,395.01)	\$ -	\$ 10,779.99
TOTAL ACCOUNT BALANCE:	\$ 88,096.01	\$ -	\$ (6,918.06)	\$ 200.00	\$ 81,377.95



WINE SWIRL

<u>DATE</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>BALANCE</u>
10/1/2024	BALANCE FORWARD			38,176.67
10/31/2024	SPEAKING ENGAGEMENT	50.00		38,226.67
1/31/2025	SHALI-S INDIAN KITCHEN - VENDOR FEE	75.00		38,301.67
2/7/2025	GREEK BITES - VENDOR FEE	75.00		38,376.67
2/14/2025	PROCARE NACOGDOCHES - SPONSORSHIP	1,750.00		40,126.67
3/5/2025	Brett Shirley DDS Sponsorship	1,500.00		41,626.67
3/5/2025	HARDY & SUZANE DOTSON - VENDOR FEE	75.00		41,701.67
3/5/2025	PROCARE NACOGDOCHES - SPONSORSHIP	1,750.00		43,451.67
3/5/2025	REEDS FISH & MORE - VENDOR FEE	75.00		43,526.67
3/27/2025	WINE SWIRL TICKET SALES	455.00		43,981.67
3/31/2025	CBTX - WINE SWIRL SPONSORSHIP	750.00		44,731.67
3/21/2025	JP MORGAN - SUPPLIES FOR WINE SWIRL		3.68	44,727.99
3/21/2025	JP MORGAN - POSTERS & PAPER TICKETS FOR WINE SWIRL		166.15	44,561.84
4/4/2025	WINE SWIRL VENDOR FEE - WHITE FARMHOUSE BAKING CO	75.00		44,636.84
4/11/2025	WINE SWIRL VENDOR FEE - GLITZ & BOTAS	75.00		44,711.84
4/11/2025	WINE SWIRL VENDOR FEE - SHIRLS CROCHET CREATIONS	75.00		44,786.84
4/11/2025	WINE SWIRL TICKET SALES	6,230.00		51,016.84
4/17/2025	WINE SWIRL VENDOR FEE - PEGGY CARSON	75.00		51,091.84
4/25/2025	WINE SWIRL TICKET SALES - EVENT BRITE	43,876.80		94,968.64
4/11/2025	WINE SWIRL STIPEND 2025		10,800.00	84,168.64
4/11/2025	WINE SWIRL ENTERTAINMENT - J SOUL PRODUCTIONS		800.00	83,368.64
4/11/2025	WINE SWIRL ENTERTAINMENT - DAN MCMAHON		250.00	83,118.64
4/11/2025	WINE SWIRL CHANGE FUND VOUCHER		200.00	82,918.64
4/23/2025	APR PCARD - WINE SWIRL DÉCOR & SUPPLIES		245.45	82,673.19
4/23/2025	APR PCARD - WINE SWIRL SUPPLIES		24.69	82,648.50
4/23/2025	APR PCARD - WINE SWIRL SHIRTS		2,957.50	79,691.00
4/23/2025	APR PCARD - WINE SWIRL DÉCOR & SUPPLIES		778.54	78,912.46
4/23/2025	APR PCARD - WINE SWIRL ATTENDEE BAGS		2,777.76	76,134.70
4/23/2025	APR PCARD - WINE SWIRL DÉCOR & SUPPLIES		425.00	75,709.70
4/23/2025	APR PCARD - WINE SWIRL DÉCOR		29.99	75,679.71
4/23/2025	APR PCARD - WINE SWIRL CUPS		1,884.00	73,795.71
4/23/2025	APR PCARD - WINE SWIRL VIP BAGS		925.96	72,869.75
4/25/2025	WINE SWIRL - FOOD VENDORS 2025		4,950.00	67,919.75
4/16/2025	WINE SWIRL VENDOR FEE	75.00		67,994.75
4/16/2025	PETTY CASH RETURN	200.00		68,194.75
4/16/2025	WINE SWIRL DOOR TICKETS	404.00		68,598.75
4/16/2025	WINE SWIRL MERCH SALES	485.00		69,083.75
4/17/2025	WINE SWIRL TICKETS	1,760.00		70,843.75
5/9/2025	WINE SWIRL - HOTEL FOR WINERIES		3,030.66	67,813.09
5/21/2025	JP MORGAN - WINE SWIRL EXP - Refunds		6,610.97	61,202.12
6/23/2025	JP MORGAN - VIP RECEPTION WINE SWIRL		1,530.00	59,672.12
6/25/2025	Junior Forum Grant	1,000.00		60,672.12
8/22/2025	EVENTBRITE PAYOUT	8.01		60,680.13

MISC DOWNTOWN EVENTS

<u>DATE</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>BALANCE</u>
10/1/2024	BALANCE FORWARD			\$3,351.78
10/2/2024	BURGER BATTLE - Pine Cone Resturant	200.00		\$3,551.78
10/2/2024	BURGER BATTLE - House of Traditions	200.00		\$3,751.78
10/2/2024	BURGER BATTLE - Both Bloom Studio	200.00		\$3,951.78
10/31/2024	PCARD PURCHASE - EOY - PRINT MATERIALS FOR BURGER BATTLE		1,297.54	\$2,654.24
11/8/2024	BURGER BATTLE WINNERS		850.00	\$1,804.24
12/23/2024	JP MORGAN - MOVIE NIGHT SUPPLIES		44.23	\$1,760.01
12/23/2024	JP MORGAN - MOVIE LICENSE		500.00	\$1,260.01
12/23/2024	JP MORGAN - AWARDS FOR WASSAIL FEST		28.96	\$1,231.05
12/23/2024	JP MORGAN - SUPPLIES FOR WASSAIL FEST		46.53	\$1,184.52
12/23/2024	JP MORGAN - SUPPLIES FOR WASSAIL FEST		42.89	\$1,141.63
1/31/2025	PEMBERLEY'S - SOUPER BOWL FEE	100.00		\$1,241.63
1/22/2025	JP MORGAN - SUPPLIES FOR MS MOVIE NIGHT		96.16	\$1,145.47
2/14/2025	ROMA'S - SOUPER BOWL	100.00		\$1,245.47
2/14/2025	ROMA'S - BURGER BATTLE	200.00		\$1,445.47
2/26/2025	PINE CONE RESTURANT - SOUPER BOWL	100.00		\$1,545.47
3/26/2025	HILL COUNTRY RESTURANT - SOUPER BOWL	200.00		\$1,745.47
3/14/2025	SOUPER BOWL WINNER		300.00	\$1,445.47
3/14/2025	SOUPER BOWL WINNER		100.00	\$1,345.47
3/21/2025	AWARD FOR SOUPER BOWL		25.54	\$1,319.93
3/21/2025	SOUPER BOWL PRINT MATERIALS		301.77	\$1,018.16
8/22/2025	BURGER BATTLE PARTICIPATION FEE - Fredonia Hospitality	200.00		\$1,218.16
9/19/2025	BURGER BATTLE PARTICIPATION FEE - Pemberley's	200.00		\$1,418.16
9/23/2025	JP MORGAN - STAMPS FOR BURGER BATTLE		284.25	\$1,133.91
9/30/2025	JP MORGAN - BOWS FOR HOLIDAY DECORATIONS		1,119.40	\$14.51

DOWNTOWN LIGHTING

<u>DATE</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>BALANCE</u>
10/1/2024	BALANCE FORWARD			27,000.00
10/31/2024	EOY - CHRISTMAS TREE		7,922.35	19,077.65
11/21/2024	JP MORGAN - MAIN ST CHRISTMAS BOWS		2,662.20	16,415.45
12/13/2024	REVENUE - MAIN ST MOVIE NIGHT	10.00		16,425.45
12/23/2024	JP MORGAN - LIGHTS FOR DOWNTOWN		115.56	16,309.89
12/6/2024	12 FT ANGEL		9,927.50	6,382.39
1/22/2025	JP MORGAN - STORAGE FOR DT BOWS		137.82	6,244.57
1/22/2025	JP MORGAN - SIGN FOR NEW ANGEL		41.60	6,202.97
9/30/2025	BOWS FOR HOLIDAY DECORATIONS		1,119.40	5,083.57

BEAUTIFICATION GRANT

<u>DATE</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>BALANCE</u>
10/1/2024	BALANCE FORWARD			10,819.75
8/1/2025	STEVE HARTZ		1,500.00	9,319.75
8/1/2025	JOHN SLOANE PROPERTIES		1,500.00	7,819.75
9/26/2025	RAMSEY PARR		1,500.00	6,319.75
9/26/2025	KYLE SANDERS		1,500.00	4,819.75

DOWTOWN MURALS

<u>DATE</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>BALANCE</u>
10/1/2024	BALANCE FORWARD			15,100.00
12/23/2024	JP MORGAN - MURAL PLAQUES		2,925.00	12,175.00
9/12/2025	SLAUGHTER & SON - FARMER'S MARKET		1,395.01	10,779.99

MAIN ST. (SUNDRY ACCT)**10/31/2025**

	<u>BALANCE @ 09/30/2025</u>	<u>BOARD APPROVED ADJUSTMENTS</u>	<u>FY24 EXPENSES</u>	<u>FY24 REVENUES</u>	<u>BALANCE @ 10/31/2025</u>
WINE SWIRL 86-02	\$ 60,680.13	\$ -	\$ -	\$ -	\$ 60,680.13
MISC DOWNTOWN EVENTS 86-03	\$ 14.51	\$ -	\$ (850.00)	\$ 400.00	\$ (435.49)
	\$ -				\$ -
DOWNTOWN LIGHTING 86-07	\$ 5,083.57	\$ -	\$ -	\$ -	\$ 5,083.57
	\$ -				\$ -
BEAUTIFICATION GRANT 86-09	\$ 4,819.75	\$ -	\$ -	\$ -	\$ 4,819.75
	\$ -				\$ -
DOWNTOWN MURALS 86-11	\$ 10,779.99	\$ -	\$ -	\$ -	\$ 10,779.99
TOTAL ACCOUNT BALANCE:	\$ 81,377.95	\$ -	\$ (850.00)	\$ 400.00	\$ 80,927.95



WINE SWIRL

<u>DATE</u>		<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>BALANCE</u>
10/1/2025		BALANCE FORWARD			60,680.13

MISC DOWNTOWN EVENTS

<u>DATE</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>BALANCE</u>
10/1/2025	BALANCE FORWARD			\$14.51
10/10/2025	BURGER BATTLE PARTICIPANTS - Auntie Pasta's & Clear Springs	400.00		\$414.51
10/31/2025	BURGER BATTLE PRIZE WINNER - Zach Fleming		500.00	(\$85.49)
10/31/2025	BURGER BATTLE PRIZE WINNER - Mary Heeren		250.00	(\$335.49)
10/31/2025	BURGER BATTLE PRIZE WINNER - Joy Palmer		100.00	(\$435.49)

DOWNTOWN LIGHTING

<u>DATE</u>		<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>BALANCE</u>
10/1/2025	BALANCE FORWARD				5,083.57

BEAUTIFICATION GRANT

<u>DATE</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>BALANCE</u>
10/1/2025	BALANCE FORWARD			4,819.75

DOWTOWN MURALS

<u>DATE</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>BALANCE</u>
10/1/2025	BALANCE FORWARD			10,779.99

PRESENTER: Tori Proctor

ITEM/SUBJECT: Discuss and Consider Main Street Beautification Grant Reimbursement
02.2024 Willis

SUMMARY/BACKGROUND: The Beautification Grant project, located at 507 E Main, includes restoring the glass on the marquee overhang and installing new marquee letters to bring the building's historic marquee back to life and enhance the business' visibility. The board approved this grant in September 2024 and an extension was granted in September 2025. The estimated project cost was \$1,250.66 and final costs totaled \$2,425. Staff recommend reimbursement of \$1,500.

FINANCIAL:

CITY CONTACT: Tori Proctor
proctort@nactx.us
936-559-2562

ATTACHMENTS:

1. 02.2024 Willis
2. 02.2024 Willis Before and Rendering
3. 02.2024 Willis Proof of Payment

Hannah Willis - Business Owner
Both Bloom Studio
507 E Main. Nacogdoches, TX 75961
409-679-8089

September 11, 2024

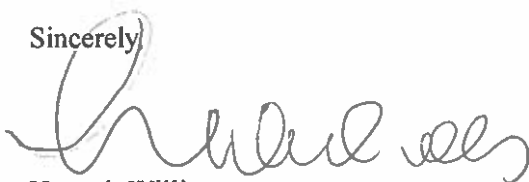
Dear Main Street Advisory Board,

The Main Theater is a historic landmark that serves as a focal point for our community. To preserve its timeless charm and enhance its visual appeal, we propose replacing the damaged glass panels and installing new marquee letters. The glass panels will be replaced with durable, high-quality materials, and the marquee letters will feature a vintage style that complements the building's architecture. These improvements will not only enhance the building's appearance but also provide a more welcoming atmosphere for visitors.

We have obtained quotes for both the glass panels and the marquee letters. The total cost for these improvements is \$1,250.66. The project is expected to be completed within 2-4 weeks.

By beautifying the Main Theater, we aim to create a more vibrant and attractive downtown area. This investment will not only benefit our business but also contribute to the overall revitalization of the community.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Hannah Willis', written in a cursive style.

Hannah Willis

Main Street Beautification Grant Application

Main Street Advisory Board

Applicant:

Name Hannah Willis
 Company Both Bloom Studio LLC
 Address 507 E. MAIN ST.
 City, State, Zip NACOGDOCHES, TX
 Daytime Phone 936 205 1789 (work)
 Fax 409 679 8089 (cell)
 E-mail Address hannah@bothbloomstudio.com

Property Owner* (If Different From Applicant):

Name JIM BLACKBURN &
 Company JOHNMY AUSTIN
 Address 507 E. MAIN
 City, State, Zip NACOGDOCHES TX 75961
 Daytime Phone 936 569 6555
 Fax _____
 E-mail Address jim@PRNAC.com

Status of Applicant (Check One):

☐ Owner

☒ Renter

Address of Property: 507 E MAIN ST. Lot: _____ Block: _____

Date of Construction of main structure(s) on property: _____

*Owner signature required

Please Check The Appropriate Requested Activity:

☒ Restoration/Remodel
☐ Landscaping/Site work

☐ Painting
☒ Signage

☐ Cleaning
☐ Other _____

Project narrative

Please describe your proposed work simply and accurately including work to be done and materials to be used. Attach extra sheets and supplemental material as requested in the submittal criteria checklist.

WE WOULD LIKE TO RESTORE THE BUSTED GLASS ON THE FACADE OF THE THEATER BUILDING, INSIDE OF THE MARQUEE, USING THE SAME/SIMILAR GLASS TO THE EXISTING PANELS. WE WOULD LIKE TO ADD AN INSPIRING MESSAGE ON THE W. FACING SIDE

Description of Work

Work Item # 1	Description <u>MARQUEE LETTERS</u>
	Bid amount <u>\$411.00</u>
Work Item # 2	Description <u>GLASS MARQUEE</u>
	Bid amount <u>\$811.88</u>
Work Item # 3	Description _____
	Bid amount _____

Project cost estimate for all work: \$ _____

Proposed start date: _____ Proposed completion date: _____

Please include color photograph(s) of property where proposed work is to take place.

☐ I give Nacogdoches Main Street permission to use before and after photographs of items and projects covered by this grant (required)

Signature of Applicant: _____ Date: _____

Signature of Property Owner*:  Date: 09-11-2024
*Owner signature required AGENT/PROPERTY MGR.

Application Deadline

Application material must be completed and submitted 10 days before the Main Street Board meeting. The Main Street Advisory Board meets on the first Thursday of each month. This form, along with any supporting documentation, must be filed with the Main Street Manager at the C.L. Simon Recreation Center located at 1112 North St., Nacogdoches, TX (Mailing Address: P.O. Box 635030, Nacogdoches, Texas 75963) or emailed to mainstreet@nactx.us

Please use the criteria checklist as a guide to completing the application. Incomplete applications cannot be reviewed and will be returned to you for more information.

Main Street Beautification Grant

The Main Street Beautification Grant was created with the intent to help small business owners and building owners beautify their part of the Downtown Historic District. Our desire is to help create a vibrant, historic, inviting and welcoming community that is attractive to locals and visitors alike. Funds can be used to cover projects related to exterior painting, awning repair, signage, cleaning of structure, landscaping and other site work on the front or back of the building.

The program is administered by the Main Street Advisory Board who reviews all applications and makes recommendations to the City Council for their final decision. Property owners and business owners may make applications for beautification projects, however the property owner must sign the application for it to be considered complete. Applications for the funds will be taken with final decisions to be made as expeditiously as possible. Application may be turned in to the City of Nacogdoches, C.L. Simon Recreation Center (1112 North Street), mailed to: City of Nacogdoches, Community Services Division, PO Box 635030, Nacogdoches, TX 75963-5030 or emailed to mainstreet@nactx.us.

Preservation funds shall be awarded to selected applicants to cover 100% of eligible project costs up to \$1,500. Distribution of funds will be done on a reimbursement basis from receipts and statements provided by the applicant. Upon completion of the project, the project will again come before the Main Street Advisory Board for final review. Final approval for reimbursement for the project will be given after the Main Street Advisory Board reviews the completed work and funds will be dispersed shortly thereafter. Restoration work to be conducted under the grant must be completed within one year of the date final approval is given. Extensions of this time period for extenuating circumstances will be considered by the Main Street Advisory Board. Note that preservation funds are taxable income.

Spanton Readerboard LLC

14704 Hyson Crossing
Pflugerville, TX 78660

Invoice

Date	Invoice #
7/26/2024	26352

Bill To
BOTH BLOOM STUDIO

Ship To
HANNAH WILLIS 3701 LIVE OAK ST NACOGDOCHES, TX 75965

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
HANNAH	PRE-PAY check	DAN	7/26/2024	US Mail		

Quantity	Item Code	Description	Price Each	Amount
42	8" SLOTTED LET...	8" BLACK SLOTTED LETTERS, A-2 B-2 D-1 E-3 F-1 G-2 H-3 I-2 L-3 M-3 N-1 O-3 P-2 R-3 S-5 T-3 Y-1 &-2	19.00	798.00T
1	SHIPPING	SHIPPING SALES TAX	48.00	48.00T
		Note: all letters are made to order and are non-returnable. Once check is received allow 4 to 6 weeks for production time plus shipping time.	8.25%	69.80
	WEST "DREAM BIG & FAUNG STOP SMALL" SIDE		= \$411.80	

Phone #	E-mail	Total	\$915.80
509-930-1365	dspanton@live.com		



Renfro's Glass ®

714 North Street
NACOGDOCHES, TX 75961

DISPATCH/ESTIMATE

Date	Estimate #
9/4/2024	6330

Name / Address
Hannah willis 409-679-8089 507 E Main Nacogdoches Tx 75961

Location
marquee glass-letters

Project

Item	Description	Qty	Rate	Total
D/S GLASS	38 3/4 X 58 DOUBLE STRING GLASS	3	250.00	750.00T
			Subtotal	\$750.00
			Sales Tax (8.25%)	\$61.88
			Total	\$811.88

Grant Application to restore The Main Theater Marquee



LEFT SIDE / DOWNTOWN FACING MARQUEE:

Repaired Glass
& Changeable 8" Wagner Style Slotted Letters

K - Nac

Pd 9/12/2025
ck# 1077

INVOICE

James Wood Construction
302 S Mound St
Nacogdoches, TX 75961-5109

james@jameswoodconstruction.com
+1 (936) 554-2389
http://Jameswoodconstruction.com

Bill to

Jim Blackburn
507 E Main St
Nacogdoches TX 75961

Ship to

Jim Blackburn
507 E Main St
Nacogdoches TX 75961

Invoice details

Invoice no.: 3024
Terms: Due on receipt
Invoice date: 09/11/2025
Due date: 09/11/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Misc. repair	1) replaced broken / missing plexiglass in sign on front. 2) moved all glass to right side 3)ordered extra sheet of plexiglass	1	\$2,425.00	\$2,425.00
Total						\$2,425.00



Main Street Advisory Board

Date: November 17, 2025

Agenda Item: 3.A.

PRESENTER: Tor Proctor

ITEM/SUBJECT: Organization Committee

SUMMARY/BACKGROUND: The Organization Committee met on October 6 to discuss improving coordination, communication, and engagement across downtown initiatives. Topics included increasing attendance and adding educational speakers at Merchant Meetings, updating the City's Main Street webpage, reviewing quarterly and annual reports, and maintaining an updated downtown business database. The committee also discussed wayfinding signage updates, potential partnerships to support holiday events, and exploring a self-guided educational exhibit downtown.

The committee's November 3 meeting was canceled due to staff travel. At the next meeting on December 1, staff will lead discussion on the 2026 Merchant Meeting schedule and education topics. The annual report will be published soon, and the Organization Committee will assist with review and distribution.

FINANCIAL:

CITY CONTACT: Tori Proctor
proctort@nactx.us
936-559-2562

ATTACHMENTS:



Main Street Advisory Board

Date: November 17, 2025

Agenda Item: 3.B.

PRESENTER: Tori Proctor

ITEM/SUBJECT: Promotions Committee

SUMMARY/BACKGROUND: The Promotions Committee met to plan upcoming holiday events and discuss marketing strategies to promote downtown Nacogdoches. Topics included Merry Christmas Market, Wassail Fest, Main Street Movie Nights, Wine Swirl and the Stocking Stuffer Stroll. The committee emphasized consistent branding, expanded advertising through digital billboards and streaming ads, and improved volunteer coordinations. Members also discussed Wine Swirl event logistics.

FINANCIAL:

CITY CONTACT: Tori Proctor
proctort@nactx.us
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ATTACHMENTS:



Main Street Advisory Board

Date: November 17, 2025

Agenda Item: 3.C.

PRESENTER: Tori Proctor

ITEM/SUBJECT: Design Committee

SUMMARY/BACKGROUND:

FINANCIAL:

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ATTACHMENTS:



Main Street Advisory Board

Date: November 17, 2025

Agenda Item: 3.D.

PRESENTER: Tori Proctor

ITEM/SUBJECT: Economic Vitality Committee

SUMMARY/BACKGROUND: The Economic Vitality Committee met on October 13 to discuss strategies for strengthening the economic foundation of downtown Nacogdoches. Topics included creating a comprehensive downtown business database, developing a Welcome Packet and Business Resource Guide, and pursuing larger corporate sponsorships to support Main Street programs and events. The next meeting is scheduled for November 10 at 2:00 p.m. to finalize the Welcome Packet outline and establish the database format.

FINANCIAL:

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ATTACHMENTS: