



Nacogdoches Historic Landmark Preservation Committee

Monday, October 7, 2024 at 4:00 PM

Notice is hereby given of a Regular Meeting of the Nacogdoches Historic Landmark Preservation Committee to be held on the above date in City Council Chambers of City Hall, 202 E. Pilar St., Nacogdoches, Texas, beginning at 4:00 p.m. for the purpose of considering the following agenda items.

Some Committee Members may attend via videoconference but a quorum of the Committee and the Presiding Officer will be present at the above-stated physical location. The meeting will be streamed live at <https://www.nactx.us/21>. There will be an opportunity for the public to comment on agenda items in person in Council Chambers.

1. CALL TO ORDER.

A. Select Chair and Vice-Chair

2. Approval of minutes

A. Consider approval of minutes from the September 11, 2024 HLPC Meeting.

B. Consider approval of minutes from the September 26, 2024 Special HLPC Meeting.

3. Regular Agenda

A. Discuss and consider Certificate of Appropriateness request for property located at 702 East Main Street. COA 2024-030

B. Consider Historic Restoration Grant reimbursement for property located at 526 East Pilar St. HRG #2024-002

C. Consider Historic Restoration Grant reimbursement for property located at 113 South Lanana St. HRG #2024-005

D. Consider Historic Restoration Grant reimbursement request for the property located at 303 North Mound Street. HRG #2024-009

City of Nacogdoches – Community Services Division

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nactx.us ☐ Home of Stephen F. Austin State University ☐ www.sfasu.edu



4. ADJOURN.

The City Council Chambers is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Jessica Sowell, at 936-559-2960 for further information.

Jessica Sowell, Community Services Director

Rhonda Lewis, City Secretary

I certify that the attached notice and agenda of items to be considered by the Historic Landmark Preservation Committee was removed by me from posting at City Hall on the _____ day of _____, 2024.

Name: _____ Title: _____



Historic Landmark Preservation Committee Meeting

Date: October 7, 2024

Agenda Item: 1.A.

ITEM/SUBJECT: Select Chair and Vice-Chair

STAFF REPORT:

Case Number:

Name of Applicant:

Location:

Requested Action:

PROPOSED WORK:

STAFF COMMENTS

Staff find that City Ordinance Criteria _____ relate to the proposed construction.

FINANCIAL:

CITY CONTACT:

ATTACHMENTS:

MINUTES
Nacogdoches Historic Landmark Preservation Committee
September 11, 2024 - 4:00 p.m.
City Council Chambers

Commissioners Present: John Sloane, Vickie Winthrop, Charles Bradberry, Jeff Abt, Mitzi Blackburn, Zee Whitehead and Chris LaBauve (virtual).

Commissioners Absent: Eric Gaylord and Joanne Shofner.

Others Present: Jessica Sowell (City Staff), Carlie Allen (City Staff), Jerry Baker (City Staff), Tori Huddleston (City Staff), Rhonda Lewis (City Staff), Jimmy Mize, Jaime Carrillo, Scott Runnels, Rusty Arreguin, Robyn Gillespie, Jeff Whitfield.

Call to Order: 4:06pm

1. Agenda Item 2. Oath of Office

Commissioners Bradberry, Winthrop, Whitehead, and Abt were sworn in as HLPC committee members.

2. Agenda Item 3A - Approval of Minutes: August 5, 2024

Commissioner Bradberry makes a motion to approve the minutes as written. Commissioner Sloane seconds the motion, and it passes unanimously.

3. Agenda Item 4A- Discuss and consider Certificate of Appropriateness request for property located at 418 E. Main St. COA #2024-027

Mrs. Sowell explains that the applicant is requesting to install a 3'x3' aluminum sign with printed vinyl, to be hung from the existing sign pole above the awning. The sign will feature purple and gold colors. This installation will utilize existing sign hardware and will not result in additional attachments to brick. Staff find that City Ordinance Criteria B, C, D, E, F and G relate to the proposed construction.

There is no public comment.

Applicant Scott Runnels adds that the attachment won't pierce the pole itself.

Commissioner Sloane asks if they will paint the pole.

Mr. Runnels explains that they are looking into methods for this that are cost effective and will not require it to be removed from the building. They are not taking this step before installing the sign but hope to do so in the future.

Commissioner Winthrop makes a motion to approve COA #204-027 based on the criteria B, C, D, E, F, and G. Commissioner Sloane seconded the motion, and it passed unanimously.

4. Agenda Item 4B- Discuss and consider Certificate of Appropriateness request for property located at 510 N. Mound St. COA #2024-028

Mrs. Sowell explains that the applicant is requesting to replace rotten wood in multiple areas throughout the property and repaint window trim in the "urban bronze" color supplied. Additionally, the applicant is requesting to add a guest house addition, covered porch and fireplace to the backyard. The existing addition extends 34 feet beyond the back of the house and has a wood siding exterior. The applicant would like to build a 15 foot extension to the guest house, add a 20 foot covered porch and an outdoor fireplace. The roof line of the additional footage and covered porch would match the guest house roof line and would have a stucco exterior rather than wood siding in order to better match the style of the house. The project also includes replacing the wooden privacy fence to match the neighbors' fence, and adding a pool in the backyard. These additions will not be seen from the street. Staff find that City Ordinance Criteria B, C, D, E, F, J and K relate to the proposed construction.

There is no public comment.

Robyn Gillespie (owner) and Jamie Carillo (designer) are present to answer questions.

Commissioner Winthrop asks if the addition will be along the back of the house.

Ms. Gillespie states it will be.

Winthrop asks if that will be facing North to South or East to West, and Gillespie answers East to West, the same direction as the current guest house.

Commissioner Sloane asks if the applicant will be preserving the original blown glass windows.

Ms. Gillespie states they will be preserving them and repairing the ones that need it.

Commissioner Sloane states he is excited about the project and hopes to see it on a future Tour of Homes.

Commissioner Winthrop asks where the pool will be, and Gillespie answers beside the guest house as shown on the layout drawing.

Commissioner Sloane makes a motion to approve COA #2024-028 based on criteria B, C, D, E, F, J, and K. Commissioner Bradberry seconds the motion, and it passes unanimously.

5. Agenda Item 4C - Discuss and consider Certificate of Appropriateness request for property located at 110 N. Pecan St. COA #2024-029

Mrs. Sowell explains the applicant is requesting to remove an existing roll-top garage door and replace it with a glass and metal door to match an existing door on the building. They are also

requesting to remove two doors and match the color and style of two other doors on the building. Adding a concrete walkway from the sidewalk to the back door. They would also like to paint the building to match paint on other parts of the building. Staff find that City Ordinance Criteria B, D, E, F, J and K relate to the proposed construction.

There is no public comment.

Jimmy Mize (applicant) comes forward to explain that the building has been used for storage for years and events in recent years. CBTx acquired the second half of the building and wants to make both sides of the building match. There has been a flooding problem with the existing building that will be fixed and the new exterior doors are needed. They also plan to add an interior door to be able to move between the two sides of the building. They will paint the building to match the red color and add the garage door to match the one with glass on the other side of the building.

Commissioner Bradberry makes a motion to approve COA #2024-029 based on criteria B, D, E, F, J, and K. Commissioner Winthrop seconds the motion, and it passes unanimously.

6. Agenda Item 4D - Discuss and consider Certificate of Appropriateness request for properties located along W. Cox, Virginia, Sunset and Bremond St. COA #2024-026

The applicant is requesting to bore 6 to 8 feet under areas of West Cox, Virginia, Sunset and Bremond Street consistent with lines marked on the attached map. Fiber optic cable will run parallel to existing City utilities and will be 6" off the edge of sidewalks, curbs and existing poles. In addition to boring under the surface, the applicant is requesting to install 11 flush mounted permanent utility boxes. Staff find that City Ordinance Criteria B, C, I and K relate to the proposed construction.

There is no public comment.

Rusty Arreguin (applicant) is present to answer questions. He states it is very important to him to make everything look nice after the project.

Commissioner Whitehead asks if the last COA for a similar project required an archaeologist to be on call.

Mrs. Sowell states that yes, they did, and they can request one this time. However, the last area being worked in was the Washington Square District which is listed as a State Archaeological Landmark as a district. Virginia Avenue District is listed as a historical district because of the homes and history of the district rather than the archeology.

Commissioner Abt asks how deep the boreholes are, and Arreguin answers they are about 6 to 8 feet deep. The green boxes are just deep enough where the lids are visible.

Commissioner Sloane makes a motion to approve COA #2024-026 based on criteria B, C, I, and K. Commissioner Winthrop seconds the motion, and it passes unanimously.

7. Agenda Item 4E - Receive presentation and discuss proposed updates to Chapter 50 of the Nacogdoches Code of Ordinances.

Mrs. Sowell explains that this item is related to a proposed addition to Chapter 50 (Historic Preservation) of the Nacogdoches Code of Ordinances. The intent of this update is to address Certificate of Appropriateness re-applications and create parameters for re-application. Formal adoption of these updates will be done through the Nacogdoches City Council. Currently, applicants can reapply for COAs indefinitely after denial. With this ordinance update, the applicant would have to wait 180 days to reapply unless significant changes were made to address the reason for denial. Applicants would be able to apply for other projects or properties unrelated to the original application.

Commissioner Abt asks when the rule originally changed as during his prior time on HLPC, applicants who were denied brought the appeals to City Council.

Mrs. Sowell explains that this has generally been what happened in practice, but there was not a rule in place to prevent applicants from bringing the item back the next month to HLPC. There have been several applicants recently who have reapplied to HLPC for the exact same projects after denial.

Jerry Baker, City Attorney, states that it is not stated, so it is a technicality that allows applicants to continue to bring the same COAs back to HLPC. In order to address this, Baker looked at other cities with historic districts to see how they addressed it in ordinances. Baker was asked by a city councilperson to put this in ordinance.

Commissioner Blackburn asks how 180 days was determined.

Mrs. Sowell explains that after looking at other cities, 180 days seemed like a common timeframe. Some cities had shorter or longer timeframes, but 180 seemed common and like a good length of time on the staff side as it is longer than immediately coming back to the next meeting but not too long to discourage historic preservation.

All members agree that the timeline is good, and Sowell will pass along the recommendation to the City Council. She will let HLPC know when the item will be on the City Council meeting agenda.

8. Agenda Item 4F - Discuss and consider supplement to Nacogdoches Historic District Design Guidelines related to murals

Mrs. Sowell explains that members of the Historic Landmark Preservation Committee have expressed a desire to have further guidance on Certificates of Appropriateness (COA) involving murals in the historic overlay districts. This agenda item is intended to discuss the potential adoption of principles for COAs involving murals. Principles for certificates of appropriateness involving murals could be used similarly to the 1991 Nacogdoches Design

Guidelines which, according to the document, "are presented as an aid to property owners in Nacogdoches who wish to protect and enhance the historic resources of the community". These potential principles, just as with the Design Guidelines, would be supplementary and would not supersede or take precedence over the Criteria for Approval laid out in City of Nacogdoches Ordinances Chapter 50, Section 50-157. Any potential principles would be recommended by the Historic Landmark Preservation Committee to the Nacogdoches City Council for formal adoption. With guidance from HLPC members and community comments from the August 5th Historic Landmark Preservation Committee meeting, staff have drafted potential supplemental guidelines relating to murals.

Sowell gives an overview of the 4 considerations listed in the proposed guidelines and explains that other sections of the design guidelines will be updated to include links, QR codes, new contact information, maps, etc. as discussed in previous HLPC meetings. After HLPC approval of the mural additions, these updates will be presented to the City Council.

Commissioner Bradberry comments that staff listened well to HLPC concerns. Commissioner Blackburn asks if they had mentioned something about advertisements on murals in the past meeting. Commissioner Sloane confirms and adds some of these ads could be more historically accurate than a traditional mural. Sowell asks if commissioners would like to add something to Consideration 2 of the guidelines about preserving ghost murals and discouraging new ads. Commissioner Abt comments that those could be handled as they come. Sloane comments that they do not want a mural on every wall in Nacogdoches.

Commissioner Winthrop asks who determines what is considered sexually explicit. Baker explains that it is essentially the courts. This is the case whether it is inside or outside of the historic districts. He explains it is not definitive and comes down to the eye of the judge and jury. Abt asks about the process of denying something that was sexually explicit. Baker explains that Sowell would first warn the applicant that the piece was probably not appropriate. If they insisted, it would be brought to HLPC, and if denied, could be brought to City Council and potentially a court. Winthrop asks if it would help if it stated "nudity and sexually explicit". Baker explains that this could open the doors further as nudity is often considered art. Sexually explicit is more defensible in the eyes of the law as there is case law referencing regulations being upheld related to this. Sloane comments this is a moving target as it changes with the times. Baker replies that is a great point as the decisions of courts across the country could affect this, and it is often a gray area as it deals with freedom of expression. Abt comments this could be regional as well.

Sloane comments that Brushing Up Nacogdoches is a professional organization and asks if there is any way that all murals could be coordinated through them. Sowell comments that is not something we can require, but she can recommend they talk to them as to not duplicate any efforts or art. Abt comments this could add another level of bureaucracy unofficially to put in the way of applicants. Commissioner Bradberry comments that as people see more projects approved through Brushing Up Nacogdoches, they will naturally gravitate toward asking them for help. Sloane says it seems they are focusing on what is historically accurate. Sowell is happy to tell applicants they may want to coordinate with them to try to help them be more successful. Commissioner LaBauve comments that this would be like requiring applicants go

through a certain contractor, but encouraging them to coordinate will help get everyone on the same footing.

Abt asks if building permits in the historic district automatically flag Sowell. Sowell explains that this is something done internally, and although some fall through the cracks, she is confident most come through staff before the building permit is issued and work begins.

Sowell asks if adding the preservation of ghost murals is something they want to add. Abt comments that that could likely be covered in the considerations listed. Winthrop likes adding something about the ghost murals. Winthrop states there are only a few left. Abt doesn't mind that addition, and Sowell states there are still a few left.

Commissioner Bradberry makes a motion to endorse the guidelines as written with that addition. Commissioner Winthrop seconds the motion, and it passes unanimously.

9. Agenda Item 4G - Discuss and consider draft Historic Landmark Preservation Committee meeting procedures.

Mrs. Sowell explains at the February 5, 2024 Historic Landmark Preservation Committee meeting the committee members discussed the creation of meeting procedures for HLPC. The Committee requested that staff prepare draft meeting procedures that included information on the types of applications that come before HLPC as well as the meeting procedures for clarity. City staff have prepared the attached meeting procedure draft based on other city meeting procedures and those of other historic committees. These procedures were discussed briefly at the August 5th HLPC meeting. Staff is requesting feedback on the existing draft. If the draft is acceptable to the committee, it can be adopted as presented or additional changes can be made.

Commissioner Abt comments he thinks these procedures are fine. Commissioner Winthrop asks if it needs to say members must be "present in person" for a quorum as this can be a question with members joining meetings virtually. Sowell commented she can add a note that the members must be "physically present" as a quorum for meetings to proceed. Commissioner Bradberry asks about being able to be a member of HLPC without living in city limits. Sowell clarifies that in our City of Nacogdoches Boards and Commissions Handbook, it is stated that members must live or work within the city.

Sowell explains that if the committee agrees, they could make a motion to adopt the procedures, and she will get them sent out to the committee. Most of these procedures are already being followed, so it wouldn't be a big change, and she is happy to make any edits as well.

Commissioner Winthrop makes a motion to adopt the procedures with the addition of the clarification about members being "physically present" for a quorum. Commissioner Sloane seconds the motion, and it passes unanimously.

10. Adjourn @ 5:03 pm

Attest: Carlie Allen
Community Services Assistant Director

MINUTES
Nacogdoches Historic Landmark Preservation Committee
September 26, 2024 - 4:00 p.m.
City Council Chambers

Commissioners Present: Eric Gaylord, Vickie Winthrop, Charles Bradberry, Jeff Abt, Mitzi Blackburn, Zee Whitehead and Chris LaBauve.

Commissioners Absent: Joanne Shofner and John Sloane.

Others Present: Jessica Sowell (City Staff), Carlie Allen (City Staff), Cecilia Sarmiento (City Staff), Tori Huddleston (City Staff), Bobby Fulks, Caral Shaw and Army Curtis.

Call to Order: 4:00pm

1. Agenda Item 2A - Discuss restoration project, potential phases and historical considerations for the property located at 300 East Main Street.

No public comment

Army Curtis, architect for Elliott Electric, explained the project scope to HLPC. This included discussion on the age of the original building plus subsequent additions, their methods of attachment and previous construction techniques. Mr. Curtis also discussed next steps moving forward including selective demolition and trying to determine the proper exterior renovation design. The goal is to gather insights through selective demolition to guide future exterior plans.

Commissioner Gaylord asks if the goal is to get it back to the 1965 and pre-existing time frame

Mr. Curtis believes there's a conceptual element to that idea. The 1965 renovation caused some damage to the original brick, including filling in windows and altering the width of the 1903 structure. Moving forward, the plan is to replace the current tall glass windows and frames with options that are more energy-efficient.

Commissioner LaBauve asked Mr. Curtis to explain how the building is three buildings put together.

Mr. Curtis explains that the ground floor was restructured internally, making it invisible from the outside. During the 1976 renovations, two or three storefronts were demolished to accommodate this work. The original second floor of the 1903 Stone Fort Bank building remains intact. There's a four-story structure, with the 1976 addition wrapping around the back.

Commissioner Blackburn asks if there is any part that is structurally compromised

Mr. Curtis states there are elements of an old vault still there and being used for structural support with portions of the new floor attached to it.

There were no further questions for Mr. Curtis

2. Agenda Item 2B- Discuss and consider the request for selective demolition on the west and south facades of the building located at 300 East Main Street. COA 2024-032

Mrs. Sowell explains the applicant is requesting to perform selective demolition in 4 areas on the west and south facades of the building. The areas will be approximately 24" x 24" each and are being demolished in order to determine the condition of the substrate. The substrate condition is necessary information that will be used in the exterior design planning phase. The applicant will bring exterior design plans to HLPC for review and approval before moving forward with the full exterior renovation.

Mrs. Sowell also states the applicant will have to come back to the board to get approval to do the final work, this request is just for the selective demolition to inform the future plan.

No public comment.

Commissioner Winthrop makes a motion to approve COA 2024-032 based on City Ordinances B, E, G, J and K. Commissioner Gaylord seconds the motion and it passes unanimously.

3. Agenda Item 2C- Discuss and consider the painting request for the property located at 107 Pearl St. COA 024-033

Mrs. Sowell explains the applicant is requesting to paint all areas on the Farmers Market building that are currently green. The new paint will be a red color called Red Bliss.

Commissioner Gaylord asks if it will only be the tin and wood that is going to be painted and not the brick.

Tori Huddleston, the Main Street Manager and applicant, states the paint will be on the metal building and the awning but not the roof. On the brick building, the doors and trim will also be painted but not the brick.

Commissioner LaBauve makes a motion to approve COA 2024-033 based on City Ordinances B, C, D, and H. Commissioner Winthrop seconds the motion and it passes unanimously.

4. Adjourn @ 4:22 pm

Attest: Cecilia Sarmiento
Community Services Coordinator



Historic Landmark Preservation Committee Meeting

Date: October 7, 2024

Agenda Item: 3.A.

ITEM/SUBJECT: Discuss and consider Certificate of Appropriateness request for property located at 702 East Main Street. COA #2024-030

STAFF REPORT:

Case Number: COA 2024-030

Name of Applicant: Andres Sifuentes

Location: 702 East Main Street

Requested Action: Close existing exterior restroom door on the west facade and create a new entrance from the lobby/interior.

This is a one-story commercial building located in the Downtown Historic district that was not listed in the 1986 Historic Survey.

PROPOSED WORK:

The applicant is requesting to close the existing exterior restroom door on the west facade and create a new entrance to the restroom from the lobby/interior. The existing door will be covered with a metal facade to match the existing material and color on the rest of the exterior.

STAFF COMMENTS

Staff find that City Ordinance Criteria **B, D, J and K** relate to the proposed construction.

B - Minimal alterations. Every reasonable effort shall be made to adapt the property in a manner which requires minimal alteration of the building, structure, object, or site and its environment.

D - Consistency of alterations with styles. All buildings, structures, objects, and sites shall be recognized as products of their own time. Alterations that have no historical basis and which seek to create an earlier appearance shall be discouraged.

J - Acceptability of contemporary designs for alterations. Contemporary design for alterations and additions to existing properties shall not be discouraged when such alterations and additions do not destroy significant historical, architectural or cultural material, and such design is compatible with the size, scale, material, and character of the property, neighborhood or environment

K - Preservation of historic features with new alterations. Wherever possible, new additions or alterations to buildings, structures, objects, or sites shall be done in such a manner that, if such additions or alterations were to be removed in the future, the essential form and integrity of the building, structure, object, or site would be unimpaired.

FINANCIAL:

CITY CONTACT: Jessica Sowell, Community Services Director
sowellj@nactx.us
(936) 559-2935

ATTACHMENTS:

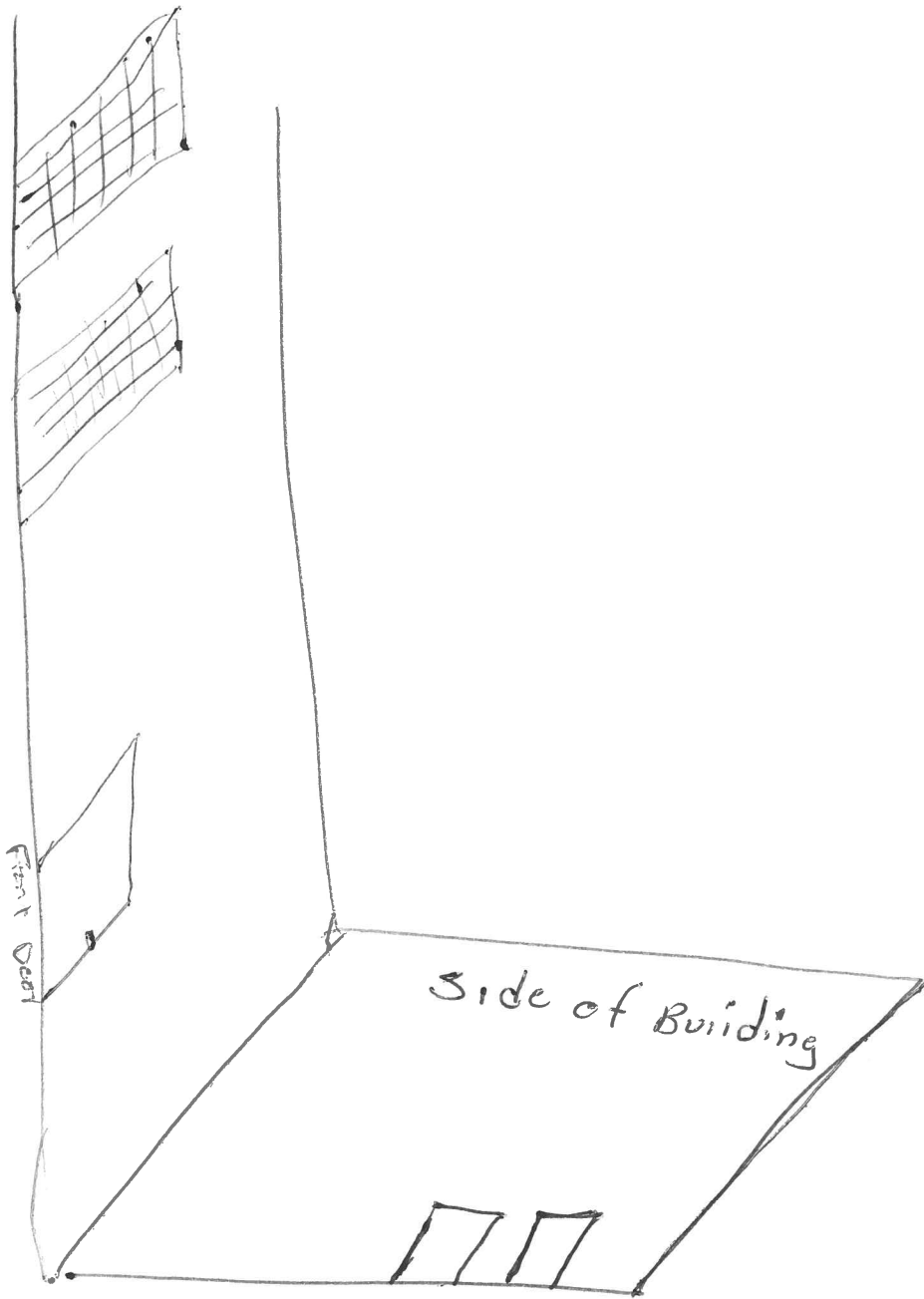
1. Site photo
2. Site drawing
3. 702 E Main Map



Main St.

Gas pumps
concrete Base

Remove
this concrete.



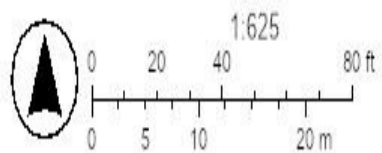
Cancel this Door from outside

City of Nacogdoches GIS



10/3/2024, 9:27:57 AM

Buildings
City Limits



Esri Community Maps Contributors, City of Nacogdoches, DETCOG, Texas Parks & Wildlife, © OpenStreetMap, Microsoft, CONANP, Esri, TomTom.



Historic Landmark Preservation Committee Meeting

Date: October 7, 2024

Agenda Item: 3.B.

ITEM/SUBJECT: Consider Historic Restoration Grant reimbursement for property located at 526 East Pilar St. HRG #2024-002

STAFF REPORT:

Case Number: HRG 2024-002

Name of Applicant: Catherine Wilson

Location: 526 East Pilar Street

Requested Action: Historic Restoration Grant reimbursement

PROPOSED WORK:

STAFF COMMENTS

The applicant was approved to replace the existing roof with a new roof to match the existing style at an estimated cost of \$11,255.00.

The applicant has provided staff with copies of invoices and proof of payment in the amount of \$11,255.00. The project was funded at 4.95% of the final project cost not to exceed \$557.57.

The final project cost was \$11,255. Staff recommends approval of the release of grant funds in the amount of \$557.57.

FINANCIAL:

If approved, a check in the amount of \$557.57 will be issued to the applicant/property owner.

CITY CONTACT: Jessica Sowell, Community Services Director
sowellj@nactx.us
(936) 559-2935

ATTACHMENTS:

1. Front photo - After
2. Expense worksheet - Wilson



HRG 2024-004 Expense Report

Date	Invoice	Product	Amount	CHK#	Address
3/13/2024		Soto's Construction & Roofing	Labor & Material	\$6,000.00	1787
3/20/2024		Soto's Construction & Roofing	Labor & Material	\$5,255.00	1789
Total			\$ 11,255.00		

Awarded 4.95% of final project cost not to exceed \$557.57

4.95% of total = \$557.57
Total
Recommended
= \$557.57



Historic Landmark Preservation Committee Meeting

Date: October 7, 2024

Agenda Item: 3.C.

ITEM/SUBJECT: Consider Historic Restoration Grant reimbursement for property located at 113 South Lanana St. HRG #2024-005

STAFF REPORT:

Case Number: HRG 2024-005

Name of Applicant: Thomas Tracy

Location: 113 South Lanana

Requested Action: Historic Restoration Grant reimbursement

PROPOSED WORK:

STAFF COMMENTS

The applicant was approved to repaint the exterior of the building at an estimated cost of \$10,750.00.

The applicant has provided staff with copies of invoices and proof of payment in the amount of \$11,679.39. The project was funded at 4.95% of the final project cost not to exceed \$532.55.

The final project cost was \$11,679.39. Staff recommends approval of the release of grant funds in the amount of \$532.55.

FINANCIAL:

If approved, a check in the amount of \$532.55 will be issued to the applicant/property owner.

CITY CONTACT: Jessica Sowell, Community Services Director
sowellj@nactx.us
(936) 559-2935

ATTACHMENTS:

1. Expense Worksheet - Tracy
2. Front photo after
3. south side photo After

HRG 2024-005 Expense Report

Date	Invoice	Company	Product	Amount	CHK#
4/5/2024	437667	Heartt Painting	Painting	\$1,202.92	1935
4/12/2024	437670	Heartt Painting	Painting	\$522.50	2116
6/28/2024	437682	Heartt Painting	Painting	\$2,169.16	2118
7/3/2024	437683	Heartt Painting	Painting	\$1,162.50	2119
7/31/2024		Flynn Paint and Supply	Paint	\$1,648.07	2120
8/16/2024	437696	Heartt Painting	Painting	\$677.00	2350
5/17/2024	437675	Heartt Painting	Painting	\$917.50	2543
8/21/2024	437697	Heartt Painting	Painting	\$1,196.50	2568
4/26/2024	437671	Heartt Painting	Painting	\$2,183.24	2662
Total				\$ 11,679.39	

Awarded 4.95% of final project cost not to exceed \$532.55

4.95% of total = \$578.12

Total

Recommended = \$532.55







Historic Landmark Preservation Committee Meeting

Date: October 7, 2024

Agenda Item: 3.D.

ITEM/SUBJECT: Consider Historic Restoration Grant reimbursement request for the property located at 303 North Mound Street. HRG #2024-009

STAFF REPORT:

Case Number: HRG 2024-009

Name of Applicant: Robbie Beck

Location: 303 North Mound Street

Requested Action: Historic Restoration Grant reimbursement

PROPOSED WORK:

STAFF COMMENTS

The applicant was approved to paint exterior of the building at an estimated cost of \$38,000.00.

The applicant has provided staff with copies of invoices and proof of payment in the amount of \$18,000.00. The project was funded at 4.95% of the final project cost not to exceed \$1,882.51.

The final project cost was \$18,000.00. Staff recommends approval of the release of grant funds in the amount of \$891.00.

FINANCIAL:

If approved, a check in the amount of \$891.00 will be issued to the applicant/property owner.

CITY CONTACT: Jessica Sowell, Community Services Director
sowellj@nactx.us
(936) 559-2935

ATTACHMENTS: 1. Expense Worksheet - Beck

HRG 2024-009 Expense Report

Date	Invoice	Company	Product	Amount	CHK#
5/1/2024	00401	Barreras Painting	Painting	\$5,000.00	8451
6/11/2024	00401	Barreras Painting	Painting	\$5,000.00	8461
6/14/2024	00401	Barreras Painting	Painting	\$3,000.00	8462
6/26/2024	00401	Barreras Painting	Painting	\$3,000.00	8465
6/28/2024	00401	Barreras Painting	Painting	\$2,000.00	8466
Total				\$ 18,000.00	

Awarded 4.95% of final project cost not to exceed \$1882.51

4.95% of total = \$891.00

Total

Recommended = \$891.00